



UNIVERSITÀ
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DI PADOVA

**Electronic Platform and Tool for
Quality Measures**

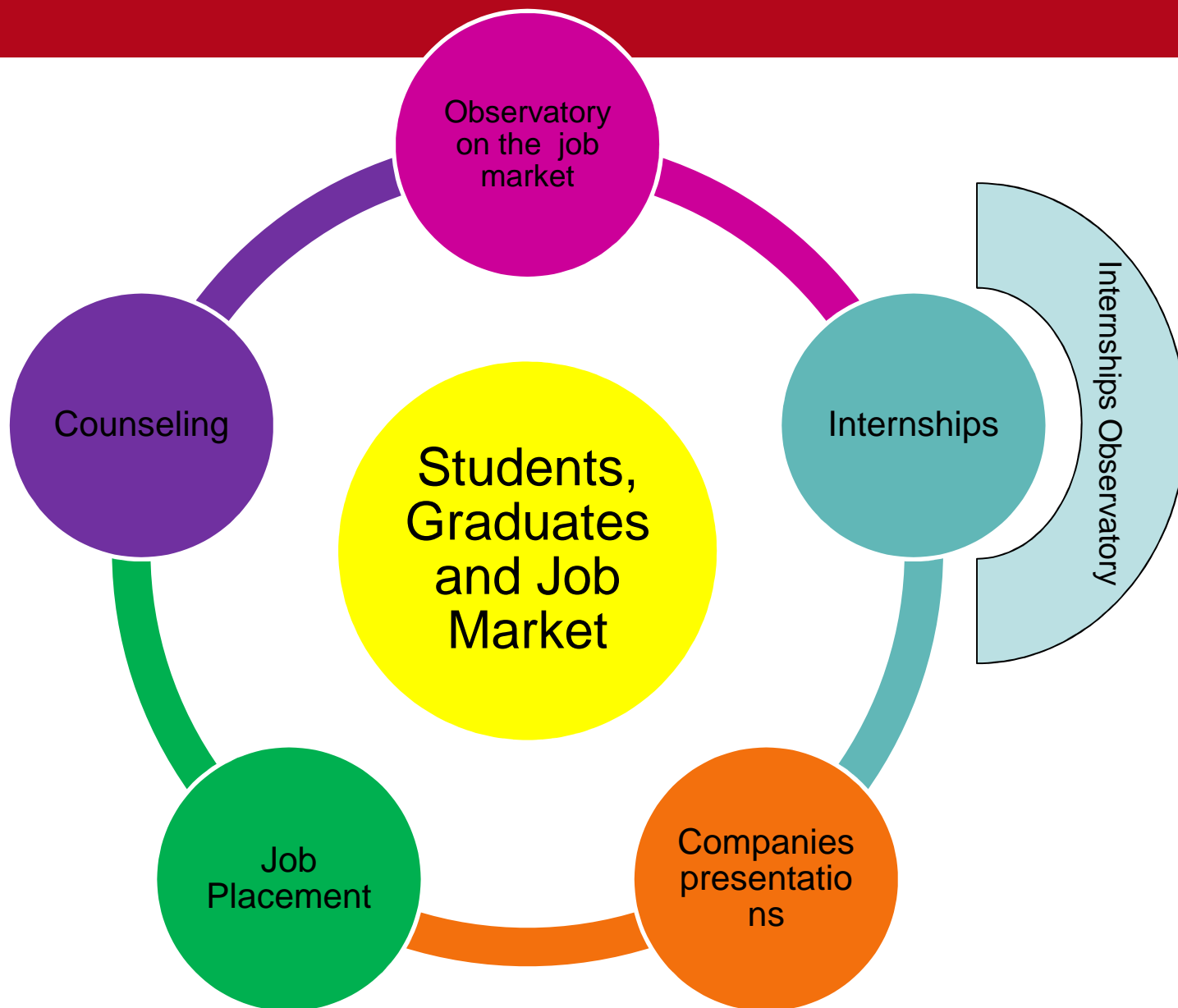
Gilda Rota, Career Service

24/10/2013, NIS



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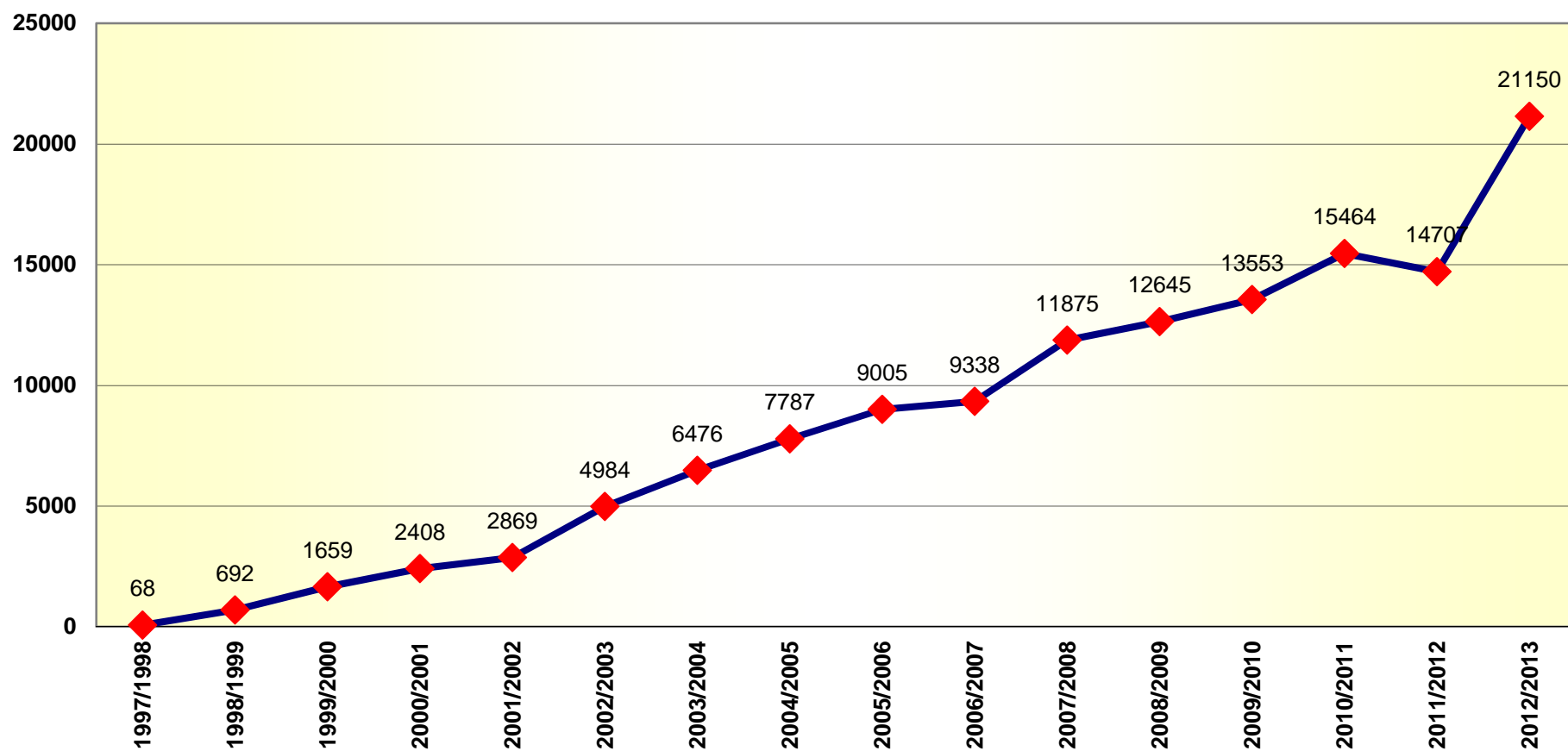
Career Service





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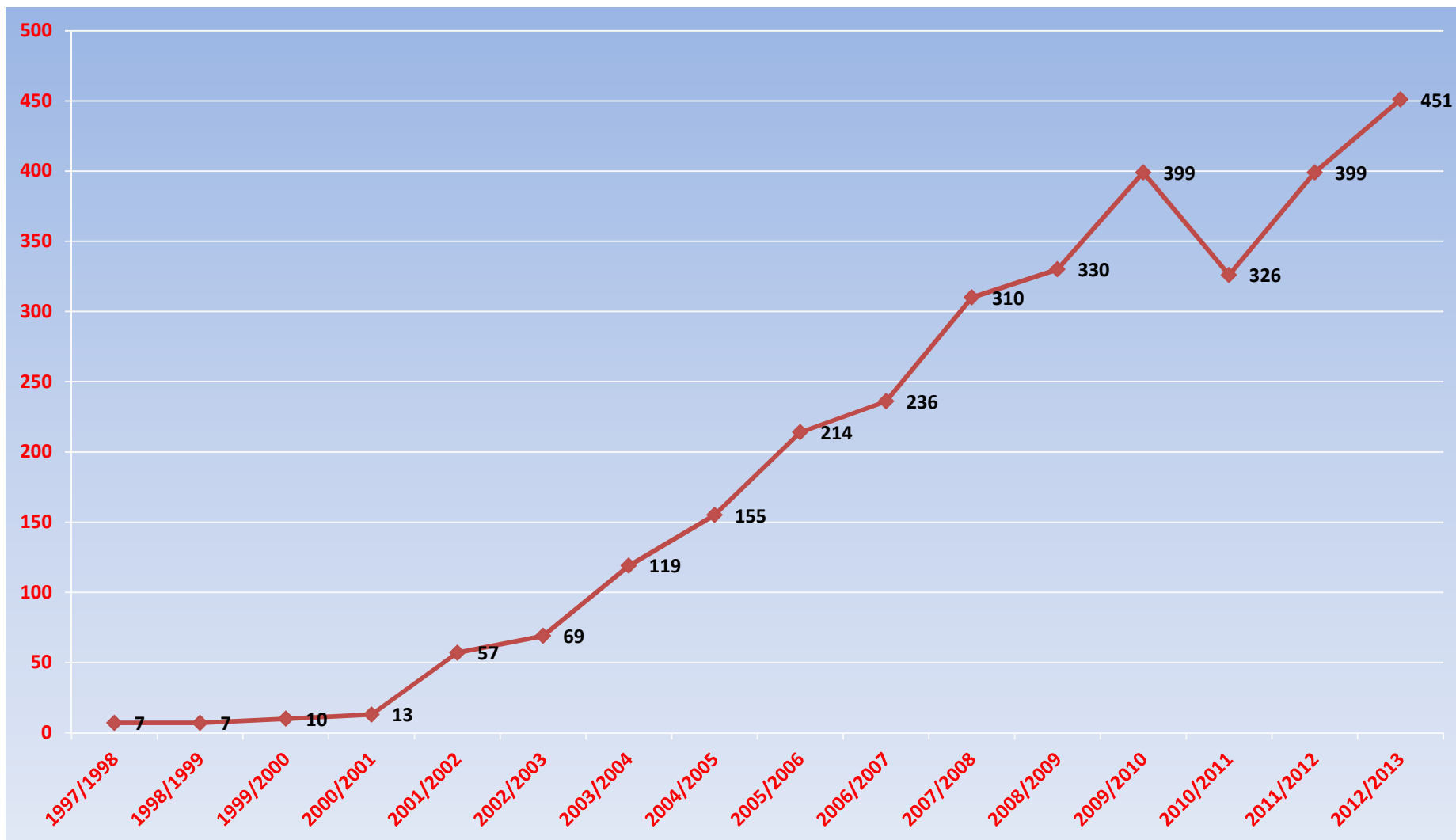
Total Internships





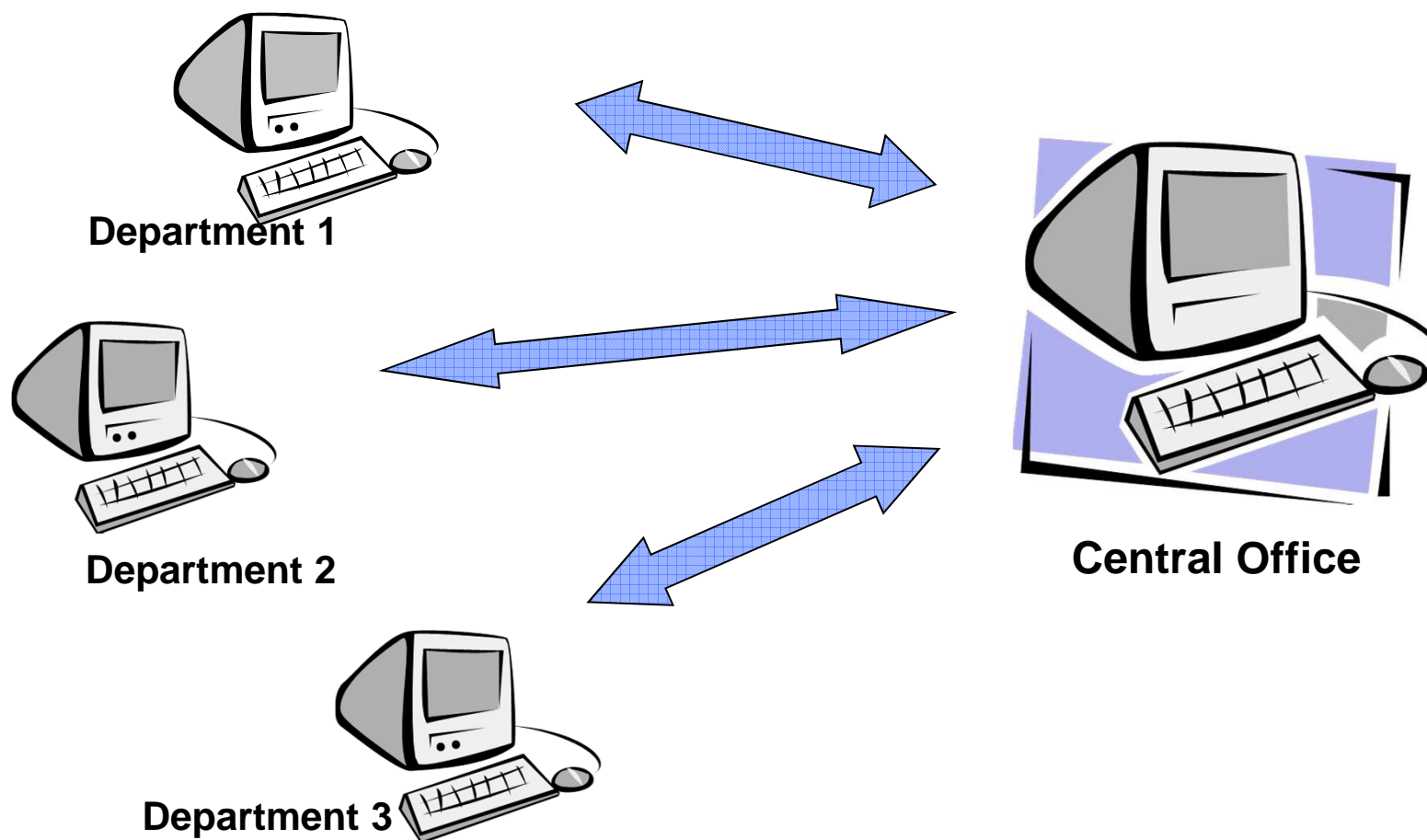
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Internships abroad





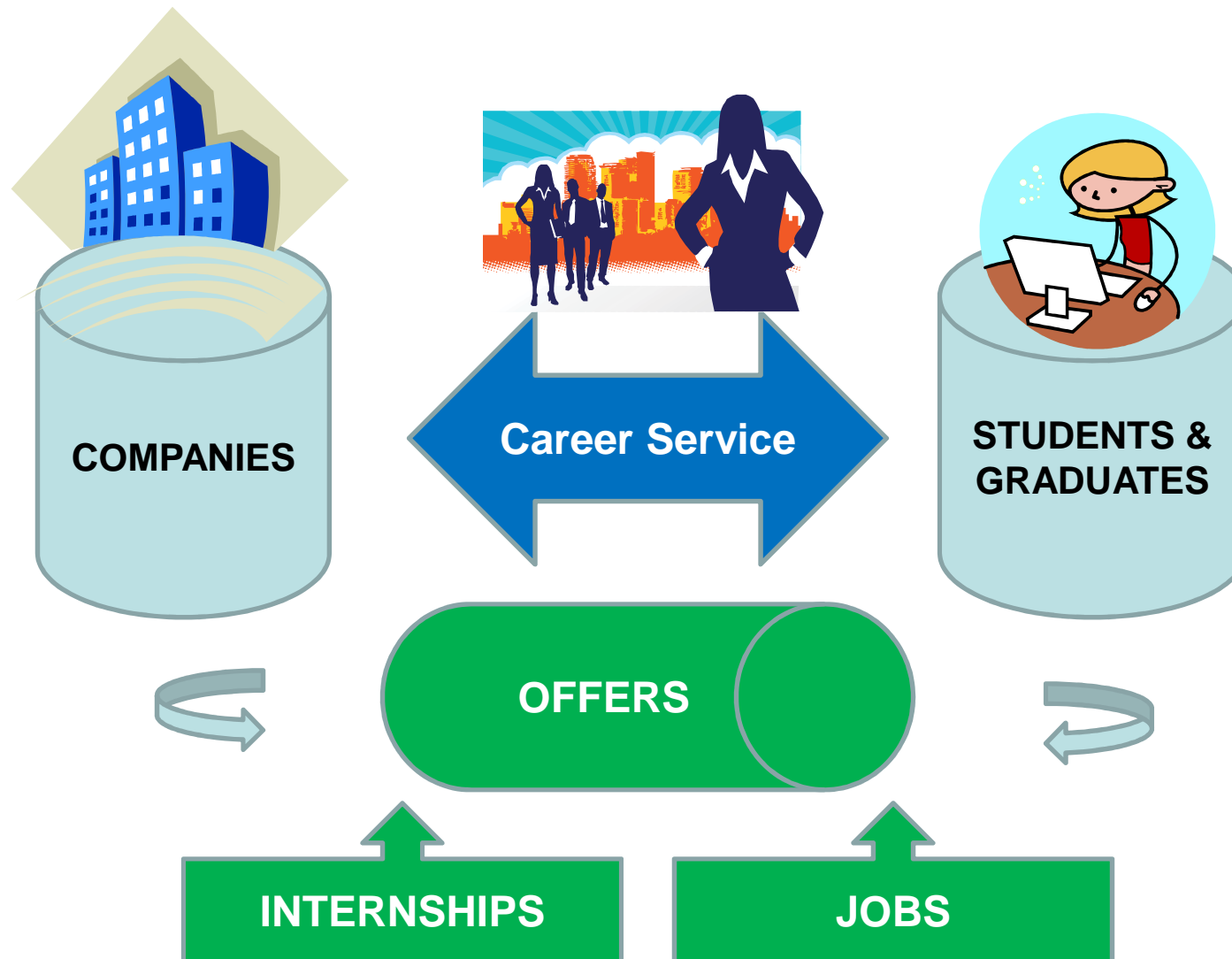
A network model





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Data base structure





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Companies access

- www.careerservicepd.com
- Website in English and in Italian
- To fill in their data they have to visit:
 - Internships area
 - Job placement area
- The users must register to access the services (link: company registration)
- They receive username and password by email
- They are now able to enter internship and job offers in their restricted area (company login)





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Company registration

University of Padua - Company Registration - Windows Internet Explorer

http://eurocv.stage.unipd.it/Authentication/Registrazione

File Modifica Visualizza Preferiti Strumenti ?

Preferiti Aziende News - Facoltà di Economia ...

Modifica azienda < ... Home Page DataW... Modifica a

UNIVERSITÀ DEGLI STUDI DI PADOVA Home

ENTER PERSONAL DATA OF YOUR COMPANY

Company

Person in charge

Position

Street and number

Town

Postcode

Country

Municipality

Telephone

Fax

Email

Website

Number of employees

Sector

Type of business

Notes

Main reference

Surname

Name

No selection

AFGHANISTAN

ÅLAND ISLANDS

ALBANIA

ALGERIA

AMERICAN SAMOA

ANDORRA

ANGOLA

ANGUILLA

ANTARCTICA

ANTIGUA AND BARBUDA

ARGENTINA

ARMENIA

ARUBA

AUSTRALIA

AUSTRIA

AZERBAIJAN

BAHAMAS

BAHRAIN

BANGLADESH

BARBADOS

BELARUS

BELGIUM

BELIZE

BENIN

BERMUDA

BHUTAN

BOLIVIA

BOSNIA AND HERZEGOVINA

BOTSWANA

Google

Pagina Sicurezza Strumenti

start Eudor... Unive... UNIVE... F:\Sta... Micros... Adesi... LEGGI... Adesi... Caree... 12.30

Siti attendibili 100%



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Offer entry

Profile sought - Windows Internet Explorer fornito da Università degli Studi di Padova

http://eurocv.stage.unipd.it/Profilo.aspx?Offerta=1852&Profilo=1958

File Modifica Visualizza Preferiti Strumenti ?

★ Preferiti ★ Aziende News - Facoltà di Economia ... ALMALAUREA - Un ponte fr... Aggiorna il tuo browser

Profile sought

UNIVERSITÀ DEGLI STUDI DI PADOVA STAGE

Home > Companies > Offers > Profile sought

☐ Profile sought (*)
☐ Internship locations (*)
☐ University training (*)
☐ Operating systems
☐ Programming languages
☐ Software
☐ Language skills
☐ Social skills
☐ Organizational skills
☐ Professional experience requested
☐ Additional information
CV sent

☐ Complete ☐ Incomplete
(*) obligatory

Offer nr. 1852 - Profile sought

Brief description of the offer Teaching in English

Number of people requested 4

Tasks to perform 2 sessions in Science in English

Duration (in months) 6

Hours a day 6-8

Functional area Teaching

Type of candidate sought Students

Available from ☒ immediately

☐ Driver's license

☐ Car owner

☐ Reimbursement

Reimbursement type

Notes

Note Ufficio

Modify

Fine

Siti attendibili

100%

start Eu... Of... UN... F:\... Mi... Ad... LE... Ad... Ca... Pr... Pr... 12.29



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Offer approval

Offerte di Stage - Windows Internet Explorer fornito da Università degli Studi di Padova

http://eurocv.stage.unipd.it/OfferteTutte.aspx

File Modifica Visualizza Preferiti Strumenti ?

Preferiti Aziende News - Facoltà di Economia ... ALMALAUREA - Un ponte fr... Aggiorna il tuo browser

Modifica azienda < Universi... Home Page DataWarehou... Modifica azienda < Universi... Offerte di Stage

UNIVERSITÀ DEGLI STUDI DI PADOVA STAGE UNIPD: Boaretto Anna

Home > Ufficio > Offerte

Utenti
Candidati
Aziende
Offerte
Vetrina
Attivazione
Ricerca Stage Attivati
Nuova Offerta
Video Cv
Richieste sala per Video Cv
Disponibilità sala

● Complete ○ Incomplete
(*) obligatory

Offerte - Ricerca

Id dell'offerta

Stato dell'offerta

Tutti gli stati

Cerca Nuova Offerta

Offerte - Risultato della ricerca

| Id | Descrizione sintetica dell'offerta | Data inserimento | Stato | | | | | | | | | | |
|------|---|------------------|-----------------------------|----------|------------|--------------|----------|---------------|------------|-------------|---------|----------|--|
| 1856 | | 17/10/2013 | Removed from window (hired) | Modifica | Visualizza | Cambia stato | Matching | Autocandidati | CV inviati | Attivazione | Elimina | Tracking | |
| 1855 | ARCHITECT | 16/10/2013 | In the window | Modifica | Visualizza | Cambia stato | Matching | Autocandidati | CV inviati | Attivazione | Elimina | Tracking | |
| 1854 | CDE_CENTRO DE DOCUMENTACIÓN EUROPEA | 15/10/2013 | In the window | Modifica | Visualizza | Cambia stato | Matching | Autocandidati | CV inviati | Attivazione | Elimina | Tracking | |
| 1853 | Marketing / Content Trainee | 11/10/2013 | In the window | Modifica | Visualizza | Cambia stato | Matching | Autocandidati | CV inviati | Attivazione | Elimina | Tracking | |
| 1852 | Teaching in English | 11/10/2013 | In the window | Modifica | Visualizza | Cambia stato | Matching | Autocandidati | CV inviati | Attivazione | Elimina | Tracking | |
| 1851 | Monitoraggio attività delle Istituzioni europee | 11/10/2013 | In the window | Modifica | Visualizza | Cambia stato | Matching | Autocandidati | CV inviati | Attivazione | Elimina | Tracking | |
| 1850 | Support the Marketing's company | 10/10/2013 | In the window | Modifica | Visualizza | Cambia stato | Matching | Autocandidati | CV inviati | Attivazione | Elimina | Tracking | |
| 1849 | responsabile web marketing/comunicazione digitale | 8/10/2013 | Not accepted | Modifica | Visualizza | Cambia stato | Matching | Autocandidati | CV inviati | Attivazione | Elimina | Tracking | |
| 1848 | responsabile web marketing/comunicazione digitale | 8/10/2013 | In the window | Modifica | Visualizza | Cambia stato | Matching | Autocandidati | CV inviati | Attivazione | Elimina | Tracking | |
| 1847 | Core development/Web application development | 8/10/2013 | In the window | Modifica | Visualizza | Cambia stato | Matching | Autocandidati | CV inviati | Attivazione | Elimina | Tracking | |

1 2 3 4 5 6 7 8 9 10

Fine

Siti attendibili

100%

start Eud... Off... UNI... F:\S... Micr... Ade... LEG... Ade... Car... Profi... 12.27



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Internships window

Intnership window - Windows Internet Explorer fornito da Università degli Studi di Padova

http://eurocv.stage.unipd.it/Public/Vetrina.aspx?ee=1

File Modifica Visualizza Preferiti Strumenti ?

Preferiti Aziende News - Facoltà di Economia ... ALMALAUREA - Un ponte fr... Aggiorna il tuo browser

Modifica azienda < ... Home Page DataW... Modifica azienda < ... Offerte di Stage Intnership window X

Intnership window

Page 1 / 11

Faculty Functional area

Country

Search **New search**

| Nr. | Sector | Profile sought | Qualifications | Description |
|------|--------------------------------------|--|--|--|
| 1854 | School – University istruzione | CDE_CENTRO DE DOCUMENTACIÓN EUROPEA Nr. 1 | Political Science | Internship location: Granada (SPAIN) View Languages: SPANISH |
| 1853 | Services on-line marketing | Marketing / Content Trainee Nr. 1 | Literature and Philosophy Economics | Internship location: Athens (GREECE) View Operating systems:WINDOWS Software:Microsoft Office |
| 1852 | School – University Public School | Teaching in English Nr. 4 | Literature and Philosophy Inter-faculty | Internship location: Santa Cruz de Tenerife (SPAIN) View Languages: ENGLISH Operating systems:WINDOWS Software:Microsoft Office |
| 1851 | Services Professional services | Monitoraggio attività delle Istituzioni europee | Political Science Inter-faculty | Internship location: Bruxelles (BELGIUM) View |

Fine

Siti attendibili

start Eudor... Intrn... UNIVE... F:\Sta... Micros... Adesi... LEGGI... Adesi... Caree... 12.32



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Students and graduates access

www.unipd.it/stage

www.unipd.it/placement

www.careerservicepd.com

Internships area

Placement area

This service is addressed only to students and graduates of the University of Padua

They must log in by using their student ID and a password given by the admissions office





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Curriculum entry

Personal data - Windows Internet Explorer fornito da Università degli Studi di Padova

http://eurocv.stage.unipd.it/Anagrafica.aspx

File Modifica Visualizza Preferiti Strumenti ?

Preferiti Aziende News - Facoltà di Economia ... ALMALAUREA - Un ponte fr... Aggiorna il tuo browser

Personal data

Home > Candidates > Personal data

Personal data (*)

Curriculum

Print/download curriculum
Window
Remote interview

Complete Incomplete
(*) obligatory

Per candidarsi ad un'offerta di lavoro cliccare su "vetrina" e sul link "candidati" a fianco dell'offerta di lavoro d'interesse.

Personal data

| | |
|--------------------------------|-----------------------|
| Surname | Rossi |
| Name | Mario |
| Tax Code | |
| Gender | M |
| Date of birth | 12/09/1985 |
| Place of birth | |
| Street and number of residence | |
| Town of residence | |
| Postcode | |
| Province of residence | Treviso |
| Municipality | |
| Nationality | ITALY |
| Telephone | 123456789 |
| Fax | |
| Email | mario.rossi@gmail.com |
| Military service | No selection |

☒ Available immediately

☒ Driver's license

Fine

Area sconosciuta (Misto)

start Eud... Can... UNI... F:\S... Micr... Ade... LEG... Ade... Car... Pers... 12.34



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Career Service

Video CV overview

To enhance the information given on the written CV we give the students the opportunity to present themselves through a video CV.

They can record a 2-minutes' virtual presentation of themselves using a webcam.

This innovative tool gives the chance at meeting up more efficiently with foreign companies (better understanding of foreign language, of attitude, self confidence).

Moreover, we offer companies face-to-face interviews with applicants by using the virtual *remote interviews tool*.





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Video CV instructions

- Students/graduates have to entry all the compulsory data
- In the end a link “Video CV” appears
- Students/graduates have to accept the terms of the Privacy Protection Law
- They have to enable the webcam
- We provide technical instructions and advices on what to say during the presentation
- Whether students/graduates don’ t have the webcam they can book a recording room in our office





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Video CV recording

Video curriculum - Windows Internet Explorer fornito da Università degli Studi di Padova

http://eurocv.placement.unipd.it/VideoCv.aspx

File Modifica Visualizza Preferiti Strumenti ?

★ Preferiti ★ Aziende News - Facoltà di Economia ... ALMALAUREA - Un ponte fr... Aggiorna il tuo browser

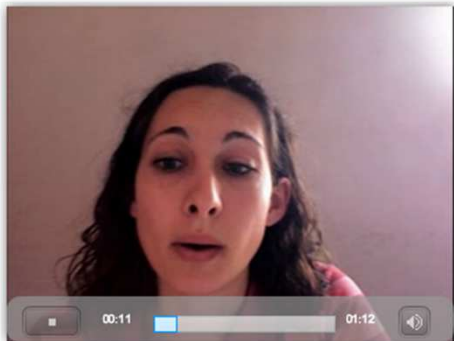
Video curriculum

- Post-degree course
- University training (*)
- High School Diploma (*)
- Professional experience
- Internship experience
- Operating systems
- Programming languages
- Software
- Language skills
- Social skills
- Organizational skills
- Type of employment sought (*)
- Additional information
- Video CV**

● Complete ○ Incomplete
(*) obligatory

Video Cv - ELISA PINTO

Select the Language **ENGLISH**



Welcome to your Video CV recording!

You have up to 2 minutes to present yourself in the selected language and to apply for an internship or a job offer abroad! Just relax and try to be as natural and easy as possible. You can check your recording and if you don't like it, you can delete it and remaster it.

We suggest to:

- Look at the camera,
- Speak loudly, do not whisper
- Speak clearly and not too fast
- Don't smile all the time

To help you, here there is a list of topics you can talk about:

- What's your name and how old are you
- The degree/degrees you obtained anche the subject of your thesis
- What are your expectations
- Describe the most relevant study and working experiences
- What are your greatest strengths
- What are your hobbies
- Describe your ideal job
- Please explain why you are the most suitable person for a job or an internship

ISTRUZIONI

REGISTRAZIONE VIDEO:

Per poter registrare un video curriculum è necessario disporre di una webcam e di un microfono. Se non li possiedi, prenota la saletta di registrazione del video CV presso il Servizio Stage a piano terra di palazzo Storione, Riviera Tito Livio 6, 35122 Padova. Al primo utilizzo compare

Fine

Siti attendibili 100%

start Eud... Can... UNI... F:\S... Micr... Ade... LEG... Ade... Car... Vide... 12:37



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Video CV approval

Candidati - Windows Internet Explorer fornito da Università degli Studi di Padova

http://eurocv.placement.unipd.it/CurriculumTutti.aspx

File Modifica Visualizza Preferiti Strumenti ?

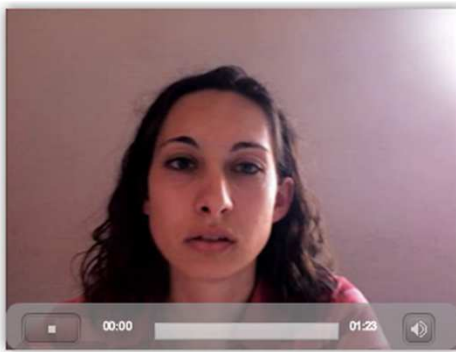
★ Preferiti ★ Aziende News - Facoltà di Economia ... ALMALAUREA - Un ponte fr... Aggiorna il tuo browser

Modifica azienda < ... Home Page DataW... Modifica azienda < ... Candidati x Intnership window

1800-550939 PINTON SILVIA 11/3/2011 Attivo Disattiva curriculum Modifica curriculum Visualizza curriculum Ottiene sottoscriz... Video CV Tracking

Video Cv - ELISA PINTO

Select the Language ENGLISH



Abilita Video Cv ☒

Note Ufficio

Fine

Siti attendibili 100%

start Eudor... Candi... UNIVE... F:\Sta... Micros... Adesi... LEGGI... Adesi... Caree... 12.37



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Matching

Matching - Stage - Windows Internet Explorer fornito da Università degli Studi di Padova

http://eurocv.stage.unipd.it/DefaultMatching.aspx

File Modifica Visualizza Preferiti Strumenti ?

★ Preferiti ★ Aziende News - Facoltà di Economia ... ALMALAUREA - Un ponte fr... Aggiorna il tuo browser

Modifica azienda < ... Home Page DataW... Modifica azienda < ... Matching - Stage x Intnership window

Pagina Sicurezza Strumenti

UNIVERSITÀ DEGLI STUDI DI PADOVA STAGE UNIPD: Boaretto Anna

Home > Ufficio > Aziende > Offerte > Matching

Match - Residenza/domicilio
Match - Sistemi operativi
Match - Linguaggi programmazione
Match - Software
Match - Lingue conosciute
Match - Competenze sociali
Match - Competenze organizzative
Match - Formazione universitaria
Match - Esperienze professionali
Match - Settori/aree d'interesse
Match - Automunito
Match - Patente
Match - Studenti
Match - Laureati

● Complete ○ Incomplete
(*) obligatory

Azienda: Confprofessioni
Offerta: 1851 - Monitoraggio attività delle Istituzioni europee

Matching

Scelta sezioni

- ☐ 1 - Zona di residenza/domicilio
- ☐ 2 - Sistemi operativi
- ☐ 3 - Linguaggi di programmazione
- ☐ 4 - Software
- ☐ 5 - Lingue conosciute
- ☐ 6 - Competenze sociali
- ☐ 7 - Competenze organizzative
- ☐ 8 - Formazione universitaria
- ☐ 9 - Esperienza maturata e richiesta nei settori/aree
- ☐ 10 - Settori/aree d'interesse
- ☐ 11 - Automunito
- ☐ 12 - Richiesta la patente
- ☐ 13 - Studenti
- ☐ 14 - Laureati

Note Ufficio

Match

Fine

Siti attendibili 100%

start Eudor... Match... UNIVE... F:\Sta... Micros... Adesi... LEGGI... Adesi... Caree... 12.39



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Applications management

Università di Padova - Job placement - Windows Internet Explorer fornito da Università degli Studi di Padova

http://eurocv.stage.unipd.it/CurriculumAutocandidati.aspx

File Modifica Visualizza Preferiti Strumenti ?

★ Preferiti ★ Aziende News - Facoltà di Economia ... ALMALAUREA - Un ponte fr... Aggiorna il tuo browser

Modifica azienda < ... Home Page DataW... Modifica azienda < ... Università di Pa... Intnership window

UNIVERSITÀ DEGLI STUDI DI PADOVA STAGE UNIPD: Boaretto Anna

Home > Ufficio > Aziende > Offerte > Autocandidati

Matching
Autocandidati
CV inviati
Attivazione

● Complete ○ Incomplete
(*) obligatory

Azienda: Confprofessioni
Offerta di Stage: 1851 - Monitoraggio attività delle Istituzioni europee

Autocandidati

| Matricola | Cognome | Nome | Stato | | | | | | |
|-----------|--------------|---------|-----------|-------------------|--------------------|-----------|-------------------|----------|--------------|
| 1006261 | Donà | Alessia | In attesa | Modify Curriculum | Display Curriculum | Interview | Request interview | Video Cv | Cambia stato |
| 598585 | ROGOJINA | OXANA | In attesa | Modify Curriculum | Display Curriculum | Interview | Request interview | Video Cv | Cambia stato |
| 1016907 | Delle Foglie | Dario | In attesa | Modify Curriculum | Display Curriculum | Interview | Request interview | Video Cv | Cambia stato |

1 2

Cambia stato del candidato: 598585 - ROGOJINA OXANA

☐ Respingi (per quell'offerta)
☐ Colloquio
☐ Invia all'azienda

Chiudi

Manda la mail all'azienda

Fine

Siti attendibili

100%

start Eudor... Unive... UNIVE... F:\Sta... Micros... Adesi... LEGGI... Adesi... Caree... 12.40



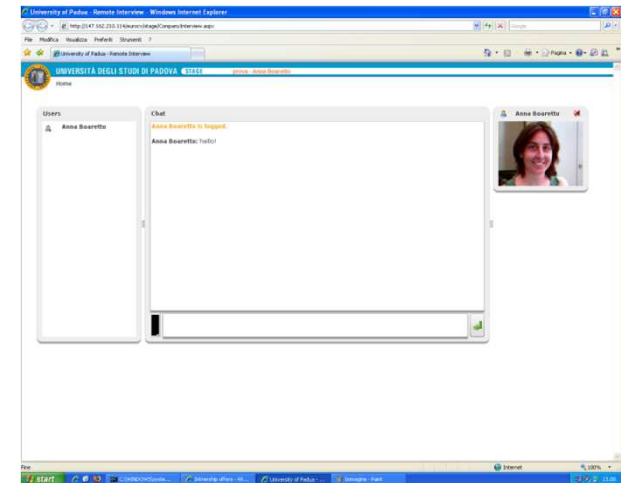
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Remote interview

Our office selects for the companies a short list of CVs

The companies can contact the students/graduates to schedule an on line meeting: the Remote Interview

There's no need to download any software, it's enough to connect the website to start a video-chat





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University commitment

Our commitment is to:

- give the possibility to film and to record the video CV at home or in the recording room in our office
- guarantee the Video CV quality and truthfulness
- give the possibility to have on line chats, i.e. *remote-interviews*,
- offer the entire service for free





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Aims of the Observatory



- Monitor the quality of the internships
- Identify the determinants of the offer of a job after an internship
- Find out the factors that affect positively or negatively on the chances of getting a job after completing an internship



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Final evaluation of the internship

An email is sent to companies and to stagiaires with Username and Password at the end of the experience



***Online questionnaire
to fill for the final
evaluation***



***Statistical analysis by
the Observatory***

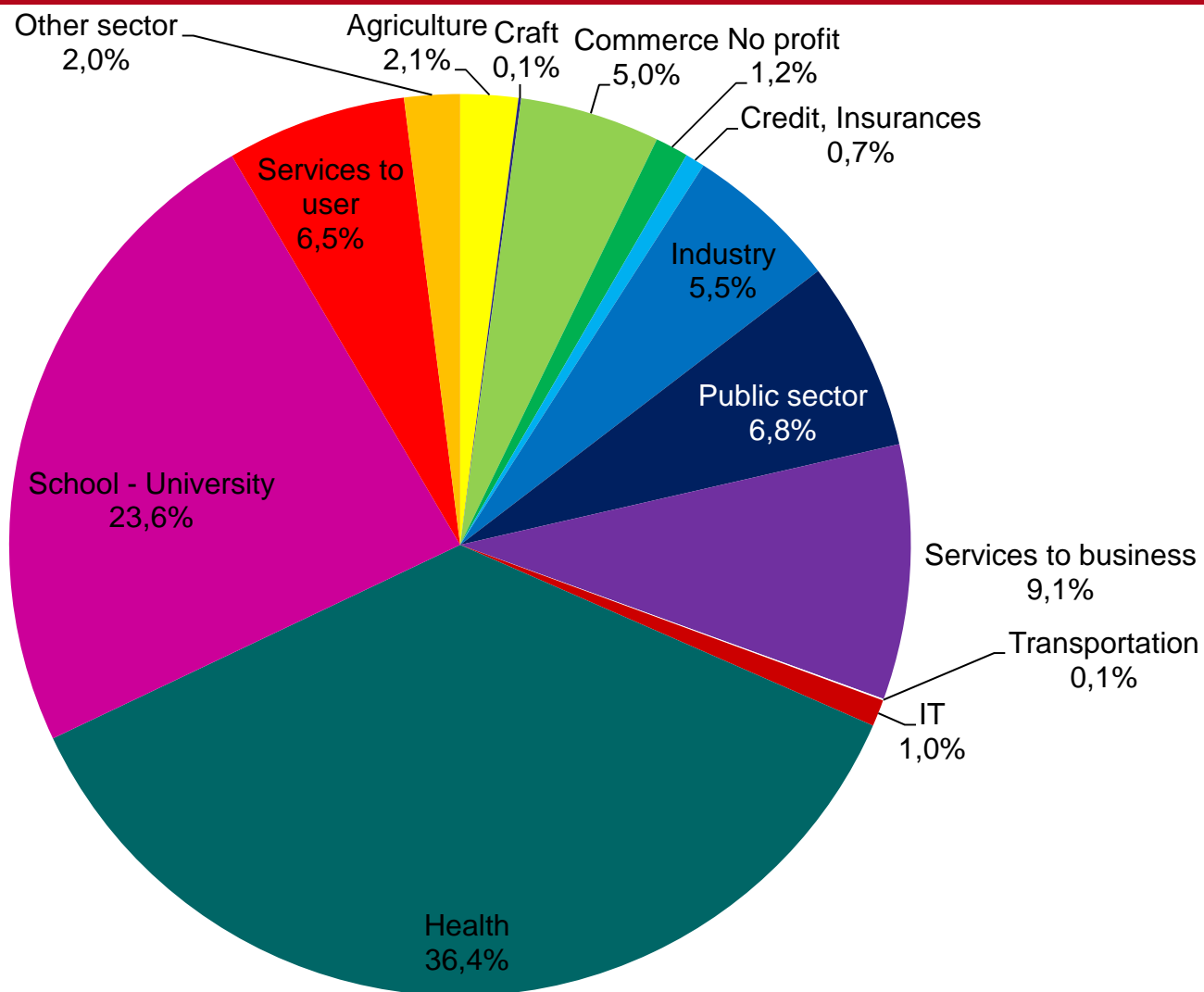


- A. General data company**
- B. Description of the internship
(money,time etc.)**
- C. Aims,activities,results(skills,job offers)**
- D. Difficulties,obstacles**
- E. Evaluation of the experience**
- G. Suggestions**



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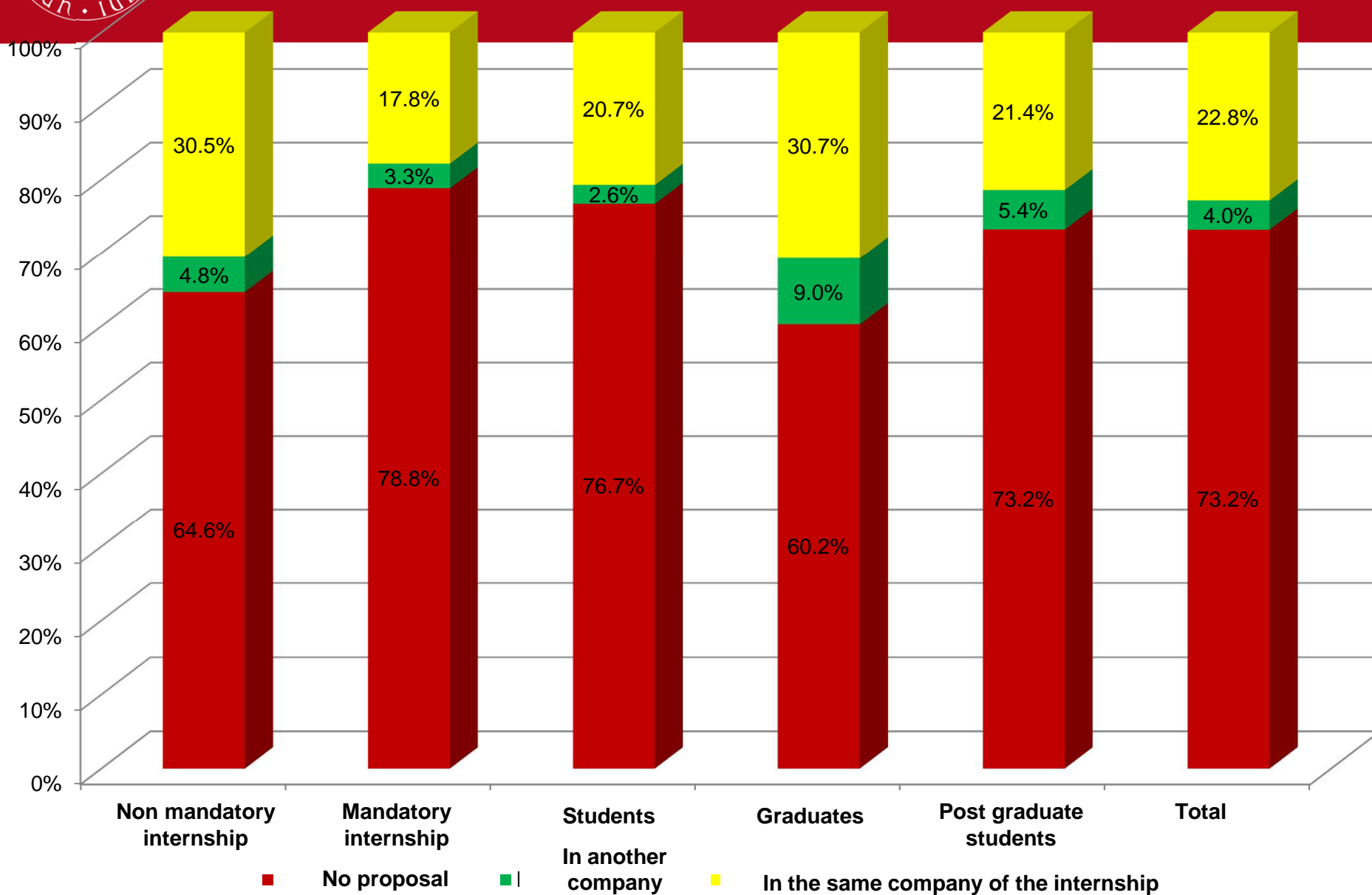
WHERE?





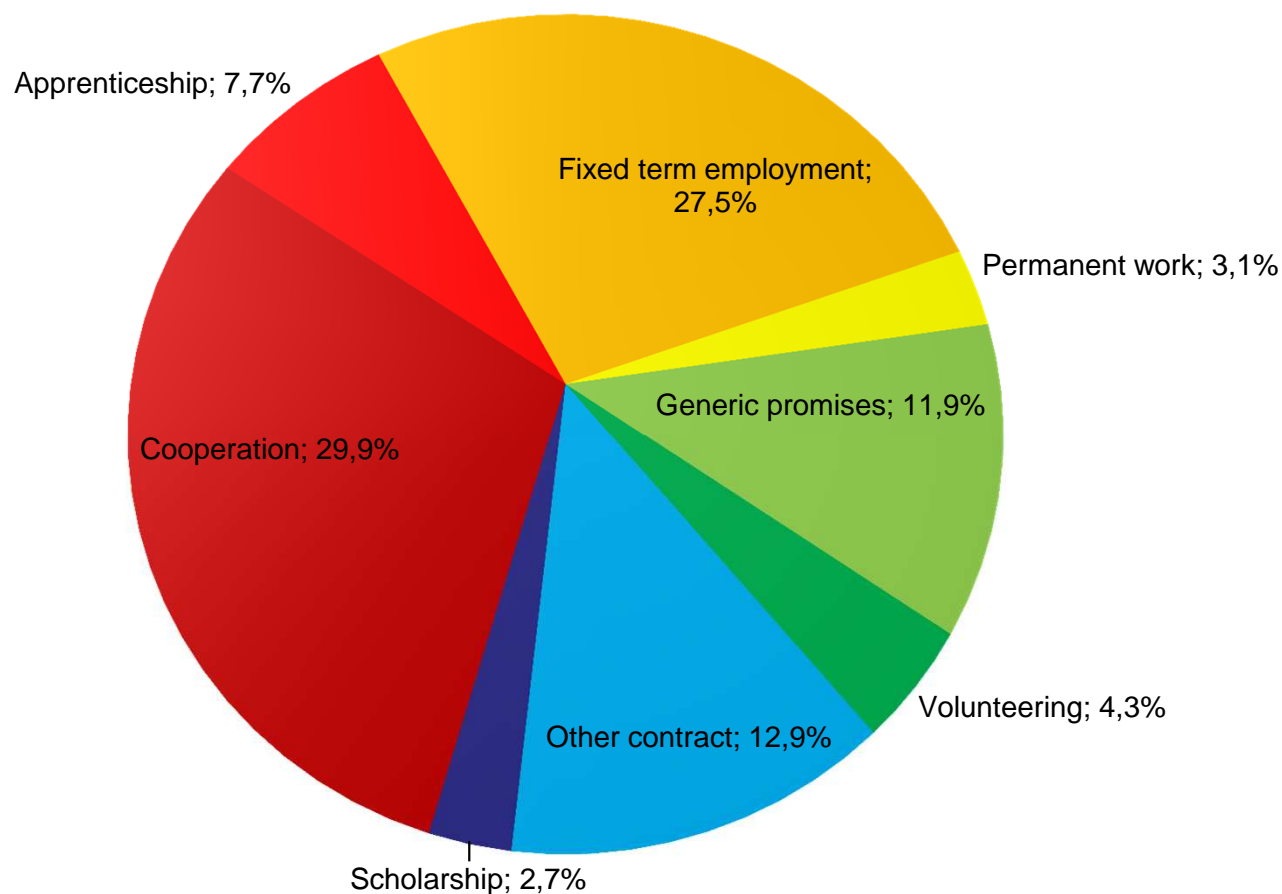
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Job offers



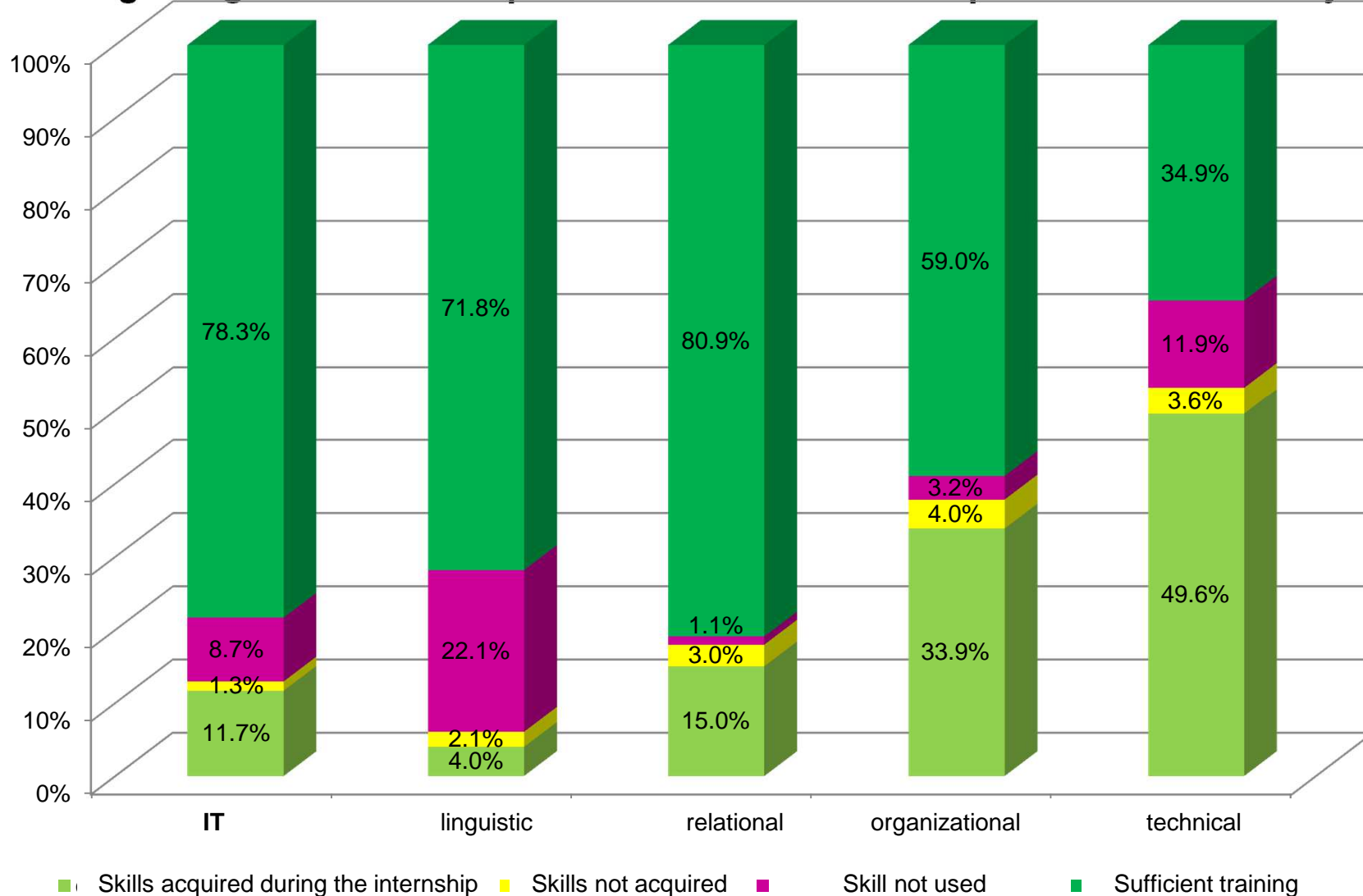


The graduates who received a job offer have been given the opportunity to work within the following employment contracts:





At the beginning of the internship did the intern have the required skills to do his job?



The use of ICT in Employment Services at the University of Granada



1. On-line guidance (Tele-counseling platform)

It is an alternative for guidance, distance guidance that allows university students to be assisted during their job search process.

this service has covered users expectations such as:

- a) to make guidance accessible to users that due to personal circumstances (living away, being abroad, handicapped students, etc.) could not attend face to face sessions.
- b) To develop in students users' competences in time management in their personal process of job securing.
- c) Enhance the use of ICT in the job search process by university students.

Self-guidance service

a room in the Centre for Self Guidance
in which students can find different resources to
search for a job:
press news, bibliography about employment, ICT
equipment with internet access and an updated
system of directories and webs about guidance,
training and employment.

Blogs, spaces design to invite opinion

- In this case they combine already consolidated tools as the online guidance blog, which allows communicating and commenting about the new trends on placement, job and training with other recently created, *the Magazine*, where news and interviews to important people on these areas allow deepening on the different topics related to employment.



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Thank you!

stage@unipd.it

placement@unipd.it