



## KICK-OFF MEETING AGENDA

Monday 30 January 2012	
II Floor, Ceremonial Hall	
9.00 – 10.00	<b>Registration of participants</b>
10.00- 10.40	<b>Welcome Speeches</b> <ul style="list-style-type: none"> <li>- Prof .dr Branko Kovacevic, Rector, University of Belgrade, Serbia</li> <li>- Mirjana Milanović, Ministry of Education and Science of Serbia</li> <li>- Zora Krnjaić, Special Adviser to Minister of Youth and Sport of Serbia</li> </ul>
10.40-11.10	<b>Presentations of EU university project partners</b> <ul style="list-style-type: none"> <li>- University of Padua, Italy <i>by Gilda Rota, Career Service Manager</i></li> <li>- Swansea University, United Kingdom <i>by Chris Cardew, Special Projects Careers Adviser</i></li> <li>- University of Silesia in Katowice, Poland <i>by Agnieszka Dunaj, Career Service Centre Manager</i></li> </ul>
11.10-12.00	<b>Presentations of national academic project partners</b> <ul style="list-style-type: none"> <li>- University of Nis Centre for Career Development and Student Consulting <i>by Borivoje Baltezarević, International Relations Officer</i></li> <li>- University of Kragujevac Centre for Career Development and Student Counselling <i>by Predrag Vukomanovic, Career officer</i></li> <li>- University of Novi Sad Centre for Career Development and Student Counselling <i>by Sonja Sovljanski, Career adviser</i></li> <li>- Singidunum University Career Centre <i>by Iskra Maksimović and Marina Savković, Contact person</i></li> <li>- University of Belgrade, Centre for Career Development and Student Counselling <i>by Marija Jovanović, Program coordinator</i></li> </ul>
12.10-12.30	<b>coffee break</b>
12.30-13.30	<b>Presentations of national project partners</b> <ul style="list-style-type: none"> <li>- Ministry of Education and Science of Serbia <i>by Gordana Cvetkovic, Ministry of Education</i></li> <li>- Ministry of Youth and Sport <i>by Zora Krnjaic, Special Adviser to Minister of Youth and Sport of Serbia</i></li> <li>- Belgrade Open School <i>by Jelena Manić, Coordinator of Career Guidance and Counseling Centre</i></li> <li>- Infostud 3, doo <i>by Tomislav Četković, Education Websites Manager</i></li> <li>- Public enterprise "Elektromreza Srbije" <i>by Nikola Backović, Department of legal affairs, representation and administrative support</i></li> <li>- Student Conference of Universities of Serbia <i>by Miša Živić, President</i></li> </ul>
13.30-13.45	<b>Presentation of Tempus project 517119 – CareerS – “Project Development of Career Guidance Aimed at Improving Higher Education in Serbia” - Dejana Lazic, University of Belgrade, Project Coordinator</b>
13.45 -15.15	<b>Lunch break /AEROKLUB, address: Uzun Mirkova 4/II</b>





**I Floor, Room no.8**

<b>15.15-16.45</b>	<b>Working Session for Project Consortium members / Project description and planning</b> - Project objectives, outcomes, activities, LFM, Project workplan overall and for 1 <sup>st</sup> year - <i>Marija Jovanovic, University of Belgrade</i>
<b>16.30-17.00</b>	<b>Coffee</b> <b>Q&amp;A session</b>

**Tuesday, 31 January 2012**  
**I Floor, Room no.8**

<b>10.00 - 11.30</b>	<b>Workshop 1</b> <b>Management, Reporting and Visibillity of Tempus project</b> - <i>Jasmina Gajić, Tempus Office Serbia</i>  <b>Workshop 2</b> <b>CareerS Project Management and Project Financial issues</b> - <i>Dejana Lazic, University of Belgrade</i>  <b>Workshop 3</b> <b>Financial management of project</b> - <i>Marija Šola, University of Belgrade</i>  <b>Q &amp;A Session and closure</b>
<b>11.30-12.00</b>	<b>Farewell coffee</b>

**I Floor, Room no.16**

<b>13.00-14.30</b>	<b>Serbian University teams representatives meeting</b> Action planning session for project activities: 5.1. Snapshot of the current state and perspectives for CGC at universities in Serbia 5.2. National Workshop 8.1. Establishing University Network 9.2. project website 9.6. mailing lists
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